

MCESA Assessment Membership and Purchase Plans

MCESA offers a large selection of pre- and post-assessments for traditionally non-tested subject areas, such as special areas and social studies, that can be used as student achievement and growth measures for teacher evaluation models. These assessments have undergone a rigorous development process to ensure their reliability and validity.

All MCESA Assessment Membership and Purchase Plans include pre-and-post assessments, test blueprints, item specifications, a test administration manual, and professional development from our Assessment Use On-line Series.

Courses Available

K-8 District	Union HS	Unified District	
PE Grade 3	HS PE	PE Grade 3	6 th Grade Social Studies
PE Grade 8	HS Visual Arts	PE Grade 8	7 th Grade Social Studies
Visual Arts Grade 3	Ensemble Music	HS PE	8 th Grade Social Studies
Visual Arts Grade 5	HS Economics		HS Economics
Visual Arts Grade 8	HS Government	Visual Arts Grade 3	HS Government
Music Grade 2	HS US History	Visual Arts Grade 5	HS US History
Music Grade 3	HS World History	Visual Arts Grade 8	HS World History
Music Grade 5		HS Visual Arts	
Ensemble Music			
6 th Grade Social Studies		Music Grade 2	
7 th Grade Social Studies		Music Grade 3	
8 th Grade Social Studies		Music Grade 5	
		Ensemble Music	

Order and Delivery

To order assessments, first select the membership or purchase plan that suits your district. Then complete the order form and security agreement and submit to Laura.Harnish@mcesa.maricopa.gov or FAX to 602-506-3753. PDF forms of the assessments and supporting materials will be delivered through a secure File Transfer Protocol (FTP) site to be printed by your district for paper administration. Delivery of assessments is dependent on receipt of the order form and a signed security agreement on file with MCESA.

Membership and Purchase Plans

Membership	Eligibility	Costs
Alliance Membership Plan from In-kind Contributions	This plan is for districts that supported MCESA assessment development by participating in multiple phases of the development process (assessment design event, item writing, bias and content review, and field testing) for all of the courses in the subject area groups.	No cost to qualifying districts.
Participating Membership Plan from In-kind Contributions	This plan is for districts that have participated in some of the phases of the development process (assessment design events, item writing, bias and content review, and field testing) in some of the courses in the subject area groups. Each district's in-kind contribution is based on the number of days that teachers and administrators participated.	Districts will receive pre-and post-assessments for courses that align with the content areas of their in-kind contribution at no cost. All other assessments will be available at the A La Carte rates.
A La Carte Purchase Plan	This plan is for districts that have not made any in-kind contribution and would like to purchase individual MCESA assessments to flexibly suit their school or district needs.	All assessments will be available at the following rates per course: Small district <600 = \$500 Medium district 601-7999 = \$1000 Large district 8000-19,999 = \$1500 Very Large district 20,000+ = \$2000 Size categories are based on the Arizona Auditor General classifications.
Value Plus Purchase Plan	For districts that would like to purchase all MCESA assessments, our Value Plus Purchase Plan rates reflect a 35% discount from the A La Carte (single course) rates. The Value Plus Purchase Plan is dependent on district size.	See chart below for pricing.

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Pricing Models

	# of Courses Available	Cost Per Course	A La Carte for All Courses	Value Plus Plan with 35% Discount
K-8 Elementary District				
Small	12	\$500	\$6,000 →	\$3,900
Medium	12	\$1,000	\$12,000 →	\$7,800
Large	12	\$1,500	\$18,000 →	\$11,700
Very Large	12	\$2,000	\$24,000 →	\$15,600
Union HS District				
Small District	7	\$500	\$3,500 →	\$2,275
Medium	7	\$1,000	\$7,000 →	\$4,550
Large	7	\$1,500	\$10,500 →	\$6,825
Very Large	7	\$2,000	\$14,000 →	\$9,100
Unified District				
Small	18	\$500	\$9,000 →	\$5,850
Medium	18	\$1,000	\$18,000 →	\$11,700
Large	18	\$1,500	\$27,000 →	\$17,550
Very Large	18	\$2,000	\$36,000 →	\$23,400



Directions: To order assessments, please complete the form below and FAX to 602-506-3753 or e-mail to Laura.Harnish@mcesa.maricopa.gov. For questions call 602-506-2550. PDF forms of assessments will be delivered through a secure FTP site to be printed for paper administration. Delivery of assessments is dependent on receipt of a signed security agreement on file with MCESA.

District Size: Small District ____ Medium District ____ Large District ____ Very Large District ____
 <600 601-7999 8000-19,999 20,000+

Tests Available	Calculate Costs (Participating, A La Carte and Value Plus Plans only)
<input type="checkbox"/> PE Grade 3 <input type="checkbox"/> PE Grade 8 <input type="checkbox"/> PE HS <input type="checkbox"/> Visual Arts Grade 3 <input type="checkbox"/> Visual Arts Grade 5 <input type="checkbox"/> Visual Arts Grade 8 <input type="checkbox"/> Visual Arts HS <input type="checkbox"/> Music Grade 2 <input type="checkbox"/> Music Grade 3 <input type="checkbox"/> Music Grade 5 <input type="checkbox"/> Ensemble Music <input type="checkbox"/> Beginning Choir	<input type="checkbox"/> 6 th Grade Social Studies <input type="checkbox"/> 7 th Grade Social Studies <input type="checkbox"/> 8 th Grade Social Studies <input type="checkbox"/> HS Economics <input type="checkbox"/> HS Government <input type="checkbox"/> HS US History <input type="checkbox"/> HS World History
	Number ordered _____ X cost per course _____ Small district, <600 = \$500 Medium district, 601-7999 = \$1000 Large district, 8000-19,999 = \$1500 Very Large district, 20,000+ = \$2000 = Total cost _____ OR Elementary ordering all 12 tests, Value Plus Plan <input type="checkbox"/> Small \$3,900 <input type="checkbox"/> Medium \$7,800 <input type="checkbox"/> Large \$11,700 <input type="checkbox"/> Very Large \$15,600 Union HS ordering all 7 tests, Value Plus Plan <input type="checkbox"/> Small \$2,275 <input type="checkbox"/> Medium \$4,550 <input type="checkbox"/> Large \$6,825 <input type="checkbox"/> Very Large \$9,100 Unified ordering all 18 tests, Value Plus Plan <input type="checkbox"/> Small \$5,850 <input type="checkbox"/> Medium \$11,700 <input type="checkbox"/> Large \$17,550 <input type="checkbox"/> Very Large \$23,400

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Maricopa County Education Service Agency (MCESA) Assessments

Assessment Use and Security Agreement

For Superintendents/Charter Representatives and District Test Coordinators

As Superintendent/Charter Representative or District Test Coordinator, I acknowledge that MCESA Content Specific Field Test and Operational Assessments are secure tests and agree to the following conditions of use to ensure the security of the tests.

1. Superintendents and Charter Representatives are responsible for all testing activities within their district/charter. Superintendents and Charter Representatives are allowed to designate a District Test Coordinator to act on their behalf.
 - a. Accurate Test Coordinator contact information for each school year must be on file with the Assessment Coordinator at the Maricopa County Education Service Agency (MCESA).
 - b. The District Test Coordinator must view the MCESA Security Webcast prior to test implementation.
2. All necessary security precautions shall be in place to safeguard test materials. It is preferred that assessments are administered electronically for best test security. The art assessments are designed for electronic delivery to best support students in viewing color graphics associated with assessment items. Printed versions of art assessments need to be printed in color.
 - a. Access to test books and answer documents shall be restricted to assigned test coordinator(s) during prescribed assessment administration.
 - b. Electronic access and codes/log-ins shall be restricted to students scheduled to take the assessment and collected following assessment completion.
 - c. The names of all persons having access to the test books and answer documents shall be kept on file by the designated district test coordinator.
 - d. All persons having access to the MCESA Content Specific Assessments test materials, other than students to whom the tests are administered, shall sign a MCESA Content Specific Assessments test security agreement. Signed test security agreements shall be kept on file for six years.
 - i. Building administrators shall maintain the agreements signed by building staff.
 - ii. Superintendents/charter representatives shall maintain the agreements signed by building administrators.
 - iii. The Assessment Coordinator at MCESA shall maintain the agreements signed by superintendents and charter representatives.
 - e. All test books, answer documents, and Teacher Assessment Manuals (TAMs) shall be kept under lock and key and in possession of the test coordinator except during actual test times.
 - i. Test books, answer documents, and TAMs shall be checked out or delivered and signed for by the test administrators no sooner than the date of testing and returned at the end of each day of testing.
 - ii. Test books and answer documents shall be kept secure until they are distributed to students.
 - iii. Students shall not be permitted to remove test material from the testing room except under supervision of staff.
 - iv. In the event that MCESA notifies the District Test Coordinator that the test booklets should be destroyed instead of stored for future use, the District Test Coordinator will ensure that all test materials are shredded using secure protocols and confirm destruction with MCESA.
 - f. The MCESA Content Specific Assessments shall not be examined, read, or reviewed.

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- i. No content of the test shall be disclosed nor may content be allowed to be disclosed, hand-copied, photographed, or photocopied.
 - ii. No test form or test item may be saved on the desktop, electronic storage device, or personal district documents.
 - iii. No test item shall be discussed at any time.
 - iv. No student responses shall be examined, read, or reviewed.
 - g. Upon completion of testing, all MCESA Content Specific Assessments test materials shall be returned to the designated district test coordinator.
3. The district superintendent or charter representative shall develop, distribute, and enforce disciplinary procedures for the violation of test security by staff.
- a. Any action that leads to the invalidation of student test scores or compromises the security of the tests or test results will be reported to MCESA and reviewed by the District as an inappropriate use or handling of tests and will be treated as such.
4. All instructions in the Test Administration Manual shall be followed.

By signing my name to this document, I am assuring the Maricopa County Education Service Agency that I will abide by the above conditions and that anyone I supervise, who will have access to the MCESA Content Specific Assessments will also sign a Content Specific Test Security Agreement.

Superintendent/Charter Representative Signature: _____ Date: _____

Printed Name: _____ Title: _____

District Test Coordinator Signature: _____ Date: _____

Printed Name: _____

e-mail _____ phone _____

District/Charter: _____ Entity #: _____

Fax with Superintendent/Charter Representative signature to 602-506-3753.